

Please note that this risk assessment applies to the activity at the date of writing and under the prevailing weather conditions at this time. Please discuss any possible changes to this assessment with Leeson staff before undertaking this activity.

Activity: General Grounds work / Dig For Victory	
Risk Assessment Completed By: Michael Gould and Louise Harding	Date of latest update: Jan 2019 Review: Jan 2020
See General Risk Assessment – Leeson House Grounds	
Infection: Cuts, thorns	<ul style="list-style-type: none"> • Check pupils beforehand for open cuts • All pupils must wear gloves • Have first aid kit available close to where work is being carried out
Illness/allergy: Disease from soil organisms Berries	<ul style="list-style-type: none"> • Pupils to wash hands thoroughly • Staff to check pupils for open cuts beforehand • Pupils must not eat any plants or berries
Inappropriate clothing: Tripping, getting clothing / hair caught	<ul style="list-style-type: none"> • Check pupils clothing beforehand • Ensure appropriate footwear is being worn
Lifting: Back injury	<ul style="list-style-type: none"> • Avoid giving pupils tasks that involve heavy lifting • Show pupils how to do tasks safely
Tools: Inappropriate use leading to injury Tripping	<ul style="list-style-type: none"> • Use correct tools • Show pupils how to use tools • Keep work area clear • Maintain space between pupils
Emergency	<p>Nearest first aid kit, torch and phone are located in the classrooms</p> <p>Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233) Emergency Services – Dial 9 first if using Leeson phone then 999 or 112</p>

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Activity: Minibeast Studies – Leeson Grounds	
Risk Assessment Completed By: Michael Gould and Louise Harding	Date of latest update: Jan 2019 Review: Jan 2020
See General Risk Assessment – Leeson House Grounds	
Injury to fingers and feet: Inadequate briefing and supervision Splinters from turning over logs	<ul style="list-style-type: none"> • Ensure that all pupils are closely supervised when rolling logs and have been told or shown how to do it safely. • Be aware of splinters, handle wood carefully.
Damage to environment: Pupils turning over stones or logs in places not designated for minibeast activities	<ul style="list-style-type: none"> • Give clear guidelines as to where the pupils can search, close supervision. • Return logs carefully after use
Damage to protected species – newts: Pupils handling newts	<ul style="list-style-type: none"> • Brief pupils beforehand not to pick up newts • If necessary, staff to pick up newts with cool, wet hands only
Illness/allergy: Disease from soil organisms Tick bites & Lyme disease risk when working in meadow/long grass	<ul style="list-style-type: none"> • Pupils to wash hands thoroughly • Staff to check pupils for open cuts beforehand • Staff ensure that everyone does a thorough check after going in long grass. If any ticks are found a proper tick removal tool is to be used (in the first aid kit in the main office). Teachers inform parents if a tick has bitten a child, so parents can monitor the child & take them to a doctor if Lyme disease is suspected.
Emergency	<p>Nearest first aid kit, torch and phone are located in the classrooms</p> <p>Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233) Emergency Services – Dial 9 first if using Leeson phone then 999 or 112</p>