

Please note that this risk assessment applies to the activity at the date of writing and under the prevailing weather conditions at this time. Please discuss any possible changes to this assessment with Leeson staff before undertaking this activity.

Activity: Teddy Bears Picnic in Leeson House Grounds			
Risk Assessment Completed By: Mike Gould and Louise Harding		Date of latest update: January 2020 Next update: January 2021	
See General Risk Assessment – Leeson House Grounds			
1	Eye in the sky mirrors	Minor injury from tripping whilst walking/holding the mirror up to face.	<ul style="list-style-type: none"> Briefing and ongoing supervision to ensure safe use. Cardboard mirrors used.
2	Scratch 'n' sniff sponges	Picking up diseases from organisms outside, passing germs between children.	<ul style="list-style-type: none"> Briefing that sponges are to touch only the ends of nose. Sponges washed between uses. Wash hands before eating.
3	Laminated cards	Cuts from sharp edges.	<ul style="list-style-type: none"> All sharp corners removed from cards.
4	Castaway teddy flags	Splinters, injury to hands or face from pointed end of dowel.	<ul style="list-style-type: none"> Smooth dowel used to prevent splinters. Sharp ends blunted. Children briefed to handle flags carefully and not to wave them around.
5	Teddy tag badges	Minor injury from safety pins.	<ul style="list-style-type: none"> Teachers/LH staff to pin badges onto children.
6	Edward Bear	Children being scared of the bear.	<ul style="list-style-type: none"> Adults on hand to reassure children.
7	Touching & picking plants	Risk to skin from stings, prickles, splinters and irritation, picking up germs, getting material in eyes.	<ul style="list-style-type: none"> Nettles, brambles etc pointed out to children before activity. Leeson grounds kept clear of poisonous/irritant plants. Children briefed to keep hands away from eyes/mouth. Wash hands before eating.
8	Large steps e.g. by bird hide.	Small children tripping.	<ul style="list-style-type: none"> Use alternative routes if necessary. Adults supervise struggling children up steps.
9	Running games e.g. teddy tag.	Falling over, running into trees, brambles or road.	<ul style="list-style-type: none"> Clearly define playing area – mark out with cones if necessary. Remind children to look where they are going. Point out any hazards before starting the game.
Emergency		Leeson House leader carries First Aid kit. Telephones and First Aid Kits in classrooms, main office and Games hall. Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233) Emergency Services – Dial 9 first if using Leeson phone then 999 or 112	