

Leeson House and Dorset Council's Outdoor Education Service uses the National Guidance from OEAP (www.oeapng.info) and the SAGE framework to determine ratios and effective supervision. Ratios and effective supervision must be discussed during the planning stage with reference to the specific location and activity risk assessments.

Activity: Team Challenge / Problem Solving			
Risk Assessment Completed By: Mike Gould, Matt Smith & Amelia Gibson		Date: January 2024 Review: January 2025	
To be used alongside The General On-Site Risk Assessment			
1	Personal injury to pupils – twisted joints, broken limbs, splinters, bruises, rope burns.	<p>Staff giving inadequate safety briefing at start of the activity</p> <p>Pupils not following safety instructions given</p> <p>Misuse of Equipment</p> <p>Poor maintenance of equipment</p> <p>Wet or slippery surfaces</p> <p>Carrying from and storing of equipment in shed</p> <p>Injury from falling onto hard surfaces</p>	<p>Whole group briefing given at the start of the session. This will emphasise the importance of following safety rules for individual activities. Safety guidelines for each activity must be read out to the pupils by an adult from the laminated info sheet with each activity and if necessary, demonstrations given of how to operate the activities safely. Adults to spread out and supervise across the activities, paying particular attention to 'Raging River' and 'Marsh Shoes' (heavy items/lifting)</p> <p>Leeson Staff will check the equipment before each session.</p> <p>Leeson Staff will check the suitability of all surfaces before running the session – alternatives found if necessary. Most relevant to the games field and front lawn if it is very wet.</p> <p>Staff to take care lifting and moving all equipment from the games shed adjacent to the driveway.</p> <p>Ensure that all activities are positioned well away from any surfaces or objects that could cause injury</p>
Emergency		<p>All activities operate on site. First aid kits are available in the games room, in the classroom block, the lab and the main office. Phones are available in the classroom block, the games room and the main office. Ice packs can be obtained from Leeson Staff.</p> <p>Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233)</p> <p>Emergency Services – Dial 9 first if using Leeson phone then 999 or 112</p>	
PLEASE NOTE THAT ALL PROBLEM SOLVING ACTIVITIES HAVE THEIR OWN INDIVIDUAL SAFETY NOTES AND INSTRUCTIONS. PLEASE FAMILIARISE YOURSELF WITH THESE BEFORE RUNNING ANY SESSION.			