

Please note that this risk assessment applies to the activity at the date of writing and under the prevailing weather conditions at this time. Please discuss any possible changes to this assessment with Leeson staff before undertaking this activity.

<b>Activity: A Level Geography Poundbury</b>			
<b>Risk Assessment Completed By: Louise Harding and Mike Gould</b>			<b>Date: January 2020</b> <b>Review: January 2021</b>
<b>See General Off-Site Risk Assessment</b>			
<b>1</b>	<b>Traffic</b>	Walking on narrow pavements and/or road  Not being seen by traffic  Drivers choosing to pull out around parked vehicles	<ul style="list-style-type: none"> <li>• Students must be briefed and be aware of traffic at all times and that some parts of the town have narrow and/or very narrow pavements</li> <li>• Be aware of vehicles overtaking parked vehicles when crossing roads</li> </ul>
<b>2</b>	<b>Road Crossings.</b>	Students crossing the road in an uncontrolled manner. This includes crossing side roads	<ul style="list-style-type: none"> <li>• Students to be briefed about crossing roads in a safe and controlled manner</li> </ul>
<b>3</b>	<b>Pedestrians</b>	Groups of students can block pavements. Residents can resent being interviewed.	<ul style="list-style-type: none"> <li>• Staff to brief and manage the group / plan activities to minimise the disturbance to local residents at all times.</li> <li>•</li> </ul>
<b>4</b>	<b>Lost students (whilst doing unsupervised fieldwork)</b>	Students getting lost  Students unable to contact staff	<ul style="list-style-type: none"> <li>• Staff to brief students on location of drop off, routes and pick up points</li> <li>• Ensure students know the name of the town that they are working in</li> <li>• Ensure that students stay in their designated study groups at all times</li> <li>• School staff and students to swap mobile phone numbers and for all members of the party to have the phone number for Leeson House</li> </ul>
<b>5</b>	<b>Student safety (whilst doing unsupervised fieldwork)</b>	Interaction with members of the public whilst doing questionnaires.	<ul style="list-style-type: none"> <li>• Ensure students know how to politely approach members of the public and avoid any potentially problematic situations.</li> <li>• Insist that all students stay in groups at ALL times when doing the unsupervised fieldwork.</li> <li>• Give all groups mobile contact numbers for members of staff and ensure that all students know the location of members of staff when doing unsupervised group work</li> </ul>
<b>6</b>	<b>Weather</b>	Exposure / Heat Exhaustion	<ul style="list-style-type: none"> <li>• Staff to ensure that students are appropriately equipped for the prevailing and forecast weather conditions</li> </ul>
<b>7</b>	<b>Illness / Allergies</b>	Esp Asthma	<ul style="list-style-type: none"> <li>• Staff to check all students have any necessary medication with them at all times</li> </ul>

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<b>8</b>	<b>Ongoing building work</b>	Poundbury, in some locations is still an active building site (currently areas North of Queen Mother's Square)	<ul style="list-style-type: none"> <li>• Students to be briefed on locations that they are not allowed to visit because of building work.</li> <li>• Students not to go beyond building work boundaries, e.g. signage and fencing</li> </ul>
<b>Emergency</b>		<p>Staff to have full list of all student names and contact details and for students to have school staff mobile phone numbers.            Students to be briefed on emergency meeting point            Everyone to have Leeson House number 01929 422126 / 07784 187400            999 for emergency.</p>	