

Leeson House and Dorset Council's Outdoor Education Service uses the National Guidance from OEAP (www.oeapng.info) and the SAGE framework to determine ratios and effective supervision. Ratios and effective supervision must be discussed during the planning stage with reference to the specific location and activity risk assessments.

Activity: Earth Walks (Sensory Activities) in Leeson House Grounds	
Risk Assessment Completed By: Michael Gould	Date: January 2024 Review: January 2025
See General Risk Assessment – Leeson House Grounds	
Collecting Items Poisonous plants, nettles, brambles Broken/sharp objects (esp' during 'Tickly prickly')	<ul style="list-style-type: none"> • Safety talk first about not touching plants unless told to. Point out nettles/brambles if necessary. • Children told not to touch anything sharp. • Clean hands afterwards. • Allergies- Check medical records beforehand and exclude pupils if necessary.
Skywalk Risk from tripping/falling	<ul style="list-style-type: none"> • Safety talk first. • Keep hand on shoulder of person in front/ work in pairs to guide partner using mirror.
Emergency	Nearest first aid kit, torch and phone are located in the classrooms Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233) Emergency Services – Dial 9 first if using Leeson phone then 999 or 112

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Activity: Environmental Art – collection of materials and construction of art work	
Risk Assessment Completed By: Michael Gould and Amelia Gibson	Date : January 2023 Review: January 2024
See General Risk Assessment – Leeson House Grounds	
Hygiene: Disease from pond water / soil organisms	<ul style="list-style-type: none"> • Pupils to wash hands thoroughly at the end of the activity. • Staff to check pupils for open cuts beforehand.
Materials: Nettle stings, scratches, trapped fingers	<ul style="list-style-type: none"> • Point out to pupils areas that are suitable for collecting materials. • Ensure they know which materials NOT to touch e.g. nettles, brambles, large logs etc. • No trees are to be climbed to get to materials. • If in doubt, they must ask an adult.
Carrying items: Falling over, hitting others	<ul style="list-style-type: none"> • Long branches must be carried carefully to ensure that they do not hit others • Pupils must walk at all times
Construction of art work: Collapsing structures, heavy items dropped on feet, obstruction of paths	<ul style="list-style-type: none"> • 3D structures must be kept to a sensible size – staff to advise children on this as appropriate • Where possible, structures to be completed at a site where access will not be blocked. • Materials used must be of suitable size and weight. Children to be briefed as to safety of collecting materials and construction of art work. • Larger/3D structures to be dismantled after activity and sticks/ large stones removed to prevent tripping.
Emergency	<p>Nearest first aid kit, torch and phone are located in the classrooms</p> <p>Assistance available for the office (internal phone number 221 or 222) or overnight supervisor (233) Emergency Services – Dial 9 first if using Leeson phone then 999 or 112</p>