

Leeson House and Dorset Council's Outdoor Education Service uses the National Guidance from OEAP (www.oeapng.info) and the SAGE framework to determine ratios and effective supervision. Ratios and effective supervision must be discussed during the planning stage with reference to the specific location and activity risk assessments.

Activity: Bournemouth Town Studies, CBD study and Beach		
Risk Assessment Completed By: Matt Smith and Michael Gould		Date: January 2024 Review: January 2025
1	Weather / Exposure	Sun burn/stroke/hyperthermia Wet/cold/hypothermia
		<ul style="list-style-type: none"> • Ensure the group is adequately equipped and that a weather forecast is obtained. • Brief pupils beforehand regarding appropriate clothing and / or sun protection • Remind students to drink plenty of water. Consider carrying extra water if the conditions dictate. • Carry KISU / sun cream / spare waterproofs and layers as appropriate
2	Slips, trips and falls	Inadequate clothing and footwear for conditions
		<ul style="list-style-type: none"> • Brief pupils to take care descending paths especially where loose gravel and stones are present • Make sure that students are wearing footwear appropriate for location and conditions, e.g., not sliders or sandals/flip flops.
3	Traffic in car parks and on roads. Road crossings.	Traffic in car park areas and on roads
		<ul style="list-style-type: none"> • Brief group members about the traffic in car parks and on roads • Brief group on how to cross roads appropriately. • The seafront area around the pier can have traffic going along it, even though it is a pedestrianised area
4	Members of general public / Abduction / Getting lost	The locations can be busy, and it may be difficult to keep close watch on a group of students. Being polite and courteous if interacting with members of the public. Nature of the area means that there is likely to be members of the public with drink and drug problems in the area. The area has many residential streets and walk throughs meaning that it can be easy to get disorientated.
		<ul style="list-style-type: none"> • Brief pupils to remain in groups at all times, ensure each group has mobile phone. • Groups to be given a Leeson House phone number in case of emergency and / or a school staff contact number. • Give clear instructions as to meeting points and times. Make sure that groups know where the emergency meeting point is. • Remind groups to be polite and courteous at all times in the locations, especially important if groups are doing questionnaires or surveys. • Leeson House staff to have had training on de-escalation.
5	Sea, risk of drowning, submersion and hypothermia	Fieldwork takes place near to or next to the sea.
		<ul style="list-style-type: none"> • Brief all group members to stay at safe distance from the sea AT ALL TIMES. • Tides – check tides are suitable • Carry throwlines(s) and be practiced in how to use them • Watch the waves for at least 5 minutes before starting work on the beach to ascertain a safe distance to work on the beach
Emergency		Beach wardens point near pier head. Good mobile phone signals throughout area. Emergency meeting point is at Bournemouth Pier (if working at the seafront) or the Obscura café square area (if working in the town centre) Emergency Services – 999 or 112
		Leeson House – 01929 422126

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