Leeson House and Dorset Council's Outdoor Education Service uses the National Guidance from OEAP (www.oeapng.info) and the SAGE framework to determine ratios and effective supervision. Ratios and effective supervision must be discussed during the planning stage with reference to the specific location and activity risk assessments.

Risk	Assessment Completed By: Mi	ichael Gould and Matt Smith	Date: January 2024 Review: January 2025	
1	Weather / Exposure	Sun burn/stroke/hyperthermia Wet/cold/hypothermia	 Ensure the group is adequately equipped and that a weather forecast is obtained. Brief pupils beforehand regarding appropriate clothing and / or sun protection Remind students to drink plenty of water. Consider carrying extra water if the conditions dictate. Carry KISU / sun cream / spare waterproofs and layers as appropriate 	
2	Slips, trips and falls	Inadequate clothing and footwear for conditions	 Brief pupils to take care descending paths especially where loos gravel and stones are present Make sure that students are wearing footwear appropriate for location and conditions, e.g., not sliders or sandals/flip flops. 	
3	Traffic in car parks and on roads. Road crossings.	Traffic in car park areas and on roads	 Brief group members about the traffic in car parks and on roads Brief group on how to cross roads appropriately. The seafront area around the pier and the Precinct can both hav traffic going along them, even though they are pedestrianised areas 	
4	Members of general public / Abduction / Getting lost	The locations can be busy, and it may be difficult to keep close watch on a group of students. Being polite and courteous if interacting with members of the public. Nature of the area means that there is likely to be members of the public with drink and drug problems in the area. The area has many residential streets and walk throughs meaning that it can be easy to get disorientated.	 Brief pupils to remain in groups at all times, ensure each group has mobile phone. Groups to be given a Leeson House phone number in case of emergency and / or a school staff contact number. Give clear instructions as to meeting points and times. Make sur that groups know where the emergency meeting point is. Remind groups to be polite and courteous at all times in the locations, especially important if groups are doing questionnaires or surveys. When completing fieldwork in the residential area of Boscombe, (Churchill gardens) each group should have a designated adult with them. During the planning process teachers have been made aware by LH staff of the nature of Boscombe and that students may witnes criminal activity including drug taking and aggressive behavior. Leeson House staff to have had training on de-escalation. Groups to be told that Leeson House staff may pause / change subject if members of public begin listening in to sensitive subject material, e.g deprivation or housing quality 	

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5	Sea, risk of drowning, submersion and hypothermia	Fieldwork takes place near to or next to the sea.	•	Brief all group members to stay at safe distance from the sea AT ALL TIMES. Tides – check tides are suitable Carry throwlines(s) and be practiced in how to use them Watch the waves for at least 5 minutes before starting work on the beach to ascertain a safe distance to work on the beach	
6	Beaches	Glass / other sharp objects / rubbish from sea / dog mess / possible Man o'War jellyfish (siphonophore)	•	Brief pupils to take care and be aware of beach surface Do not pick up any rubbish from the beach	
Emergency		Good mobile phone reception in the area. Emergency meeting point is at Boscombe Pier (if working at the seafront), or the Royal Arcade (if working in the town centre or residential areas). Joy Café in Churchill Gardens have also given their consent to be used as an emergency shelter point in the event of it being needed. Emergency Services – 999 or 112 Leeson House – 01929 422126			